



FRIENDS OF BEACON RISE

MINUTES OF THE MEETING

Held on 20th July 2010 at 9 am

Present: Sarah Wilson, Katie Hawkins, Jean Hill, Hannah Denley, Chris Thomas

Apologies: Jo Edwards, Jo Priday, Ysha Meredith, Alyson McKeown, Sam Comley.

No	Item	Action
1	Welcome & Apologies	
2	Minutes of the last meeting: Last minutes were from 19.05.10 due to recent meetings being just relating to Summer Fair planning. Outstanding issues:	
2.1	Costings relating to proposed 'outdoor staging area': Chris said that this represents about £10k of a £40k outdoor learning development, for which four companies are submitting tenders.	Awaiting all tenders from which to chose most suitable proposal.
2.2	Conservation Area – FBR volunteers have been working with the children here on Friday pms: our thanks to all parents who have given their time to this.	
3	Review of recent fundraising:	
3.1	Sponsored Bike Ride (16th May) Noted that sponsorship significantly down from last year; would need to give good thought as to if & how to do better another time.	Consider how to improve
3.2	Discos (26th May) Went well thanks to Katie & Kay. Discussed possible alternative DJ options for future.	?In-house DJ alternatives
3.3	Clothes for a Cause (10th June) Noted that revenue from this steadily declining, felt to be a shame as 'free' money: need to consider how to promote if continue.	Conside how to promote
3.4	Fathers' Day Secret Room (18th June) Much positive feedback from parents and children about this – thanks to Alison Sam & Kirsty for doing such a good job organising.	
3.5	Summer Fair (26th June) Overall, all present felt had been successful. Reviewed as per Val's 'stall breakdown spreadsheet' (thank you Val) and added comments from meeting: please see attached 3.5i. (nb for email minutes this is the additional file 'FBR minutes 20.07.10 – 3.5i') Please note this does not sufficiently acknowledge/thank all the hard work that went into this event – we know all of you invested much time and effort in this, and it is all greatly appreciated. Additional feedback: Arena – very positive that had been ongoing entertainment; also felt would be beneficial for arena to be marked out more clearly. Raffle – with thanks to 3T who ran it on the day: agreement with their opinion that we could do with a better way of doing raffles. BBQ – really grateful to the team who ran this but they may not wish to continue.	Consider options re marking arena Ideas? BBQ future?
3.6	Disco/PA – appreciated what we had this year but wondered if we had a possible 'in-house' option for the future bearing in mind new PA system. Happy Campers (10th July) New event felt to have been a great success by those who attended, and approved by Chris in that no trace was left! (Thank you all!) Chris mentioned that future events will require a Risk Assessment to be carried out to satisfy Local Authority requirements.	In house disco? Hannah check with NCPTA re liability
4	Planning/set dates for agreed events:	
4.1	Barn Dance – agree date 09.10.10 American Supper.	Hannah contact F&F Hannah contact O/C Brass re Carols, also Mark re Teacups.
4.2	Christmas Fair – agree date 26.11.10.	
4.3	Book/Uniform Sale – agree date 10.09.10. A small after-school sale alongside Tuck on the Friday.	
4.4	Possible ' Ladies Pamper Evening ' – provisional date tbc 04.11.10	

5	Funding Requests:	
5.1	Lunchtime Play Equipment - Katie put forward a proposal re play equipment that promoted more interactive play – agreed requested £300.	
5.2	Bike-It Breakfasts – Kim Venn put forward a proposal re funding for termly 'Bike-It' breakfasts at £60 per term. Agreed.	
5.3	Gazebo – Sarah put forward a request for a replacement Gazebo for use in the Grotto as well as general purpose. Estimate £70. Agreed.	
6	AGM – date set for Thursday 16th September 2010 @ 7pm	

Signed..... Date.....